



Tel: 21 240419

Fax: 25982340

## MEMORANDUM

**Date:** 24<sup>th</sup> February 2006

**Ref:** AE 8/2006

**To:** All Heads of Church Schools (Primary and Secondary) in Gozo

**From:** Dr. Joseph F. Grima A/DE – Non State Schools

**Subject: Meeting for all Heads of Church Schools (Primary and Secondary) in Gozo**

A meeting for all Heads of Church Schools (Primary and Secondary) in Gozo is being held on Monday 13<sup>th</sup> March 2006 at the Sacred Heart Minor Seminary, Victoria Gozo at 10.00 a.m.

Items to be discussed:

1. Eurochange and Schools
2. School Development Planning (SDP)
3. Handbook of Guidelines for Heads of Non-State Schools.

Regarding item 3, a copy of the proposed handbook will be sent soon (by e-mail) for your perusal, consideration, comments and feedback.

Thank you for your attention.

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**Dr. Joseph F. Grima**  
*Assistant Director*  
*Non-State Schools*