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EDUCATION DIVISION

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LETTER CIRCULAR

Information: ✓

Action Required: ✓

Ref: OPS/21/2007

From: Director Operations

To: All Heads of State Schools (Primary, Secondary, Junior Lyceums & Special Schools)

Subject: Clarification Re: Duty Visits Abroad

Date: 9th March 2007

Further to SILC 6/06 OPS 3/06 and Memorandum SIM 02/06, it is to be pointed out that all teaching grades should not travel more than once during any given scholastic year.

Thus besides teaching staff, this condition also applies to Assistant Heads and Heads of School.

Alfred Mallia
Director Operations