



**Registration of Summer Schools as an Educational Establishment,
2010 under the Educational Act in accordance with
Legal Notice 185 of 2009**

Please use BLOCK CAPITALS

1.	Name of Summer School			
	* Name of Person in charge of Summer School		Identity Card No of person in charge of School	
	Vat Number of Summer School			
	* Name of Head of School (if different from above)		Identity Card No of Head of School	

*A full detailed Police Conduct Certificate of person in charge and/or Head of School is to be submitted. Foreign members of staff are to submit also the ETC employment licence and the Residence Permit by the Department of Citizenship and Expatriate Affairs. This information is being collected in accordance to the Data Protection Act and may be made available to the Ministry of Education, Culture, Youth and Sport, the Education Directorates and other Government Department.

DETAILS OF VENUE

2.	Name:			
	Street			
	Locality		Post Code	
	Email Address			
	Telephone No/Mobile No		Fax Number	

DURATION AND TIME SCHEDULE

3.	<i>First Day of Summer School</i>	<input type="text"/> <input type="text"/> day	<input type="text"/> <input type="text"/> month	<i>Last day of Summer School</i>	<input type="text"/> <input type="text"/> day	<input type="text"/> <input type="text"/> month
	<i>Opening Time</i>	<input type="text"/> <input type="text"/> hours	<input type="text"/> <input type="text"/> mins	<i>Closing Time</i>	<input type="text"/> <input type="text"/> hours	<input type="text"/> <input type="text"/> mins
	Specified days when school is open	Monday <input type="checkbox"/>	Tuesday <input type="checkbox"/>	Wednesday <input type="checkbox"/>	Thursday <input type="checkbox"/>	Friday <input type="checkbox"/>

NUMBER OF STUDENTS

4.	Age of Students (minimum age 3 years maximum age 16 years)	Between <input type="text"/> years and <input type="text"/> years
	Number of Classes (not exceeding 15 Students) AGES BETWEEN 3 years and 9 Years <input type="text"/>	Number of Classes (not exceeding 20 Students) AGES BETWEEN 10 years and 16 years <input type="text"/>

I the undersigned, would like to register the Summer School identified in the box marked as Box 1 above, for children between the age of three and sixteen years, as an educational establishment under the Education Act in accordance with Legal Notice 185 of 2009. I certify that all information provided is correct and resources available are for the purpose and in accordance with applicable regulations. I confirm that I am aware of and have understood the contents of the Registration of Summer Schools as Education Establishments Regulations.

Signature _____ Date ____/____/____

Name (Block) _____

School Stamp

For Office Use

Data Protection: The Quality Assurance Department within the Directorate for Quality and Standards in Education collects and processes information to carry out its functions under the Education Act. All data is collected and processed in accordance with the provisions of the Data Protection Act